



APPLICATION FORM
For plots offered to set up MGL CNG RETAIL OUTLET

Prospect No. (Office Use):

Application for: (Specify the name of the Location/Area)

Latest Passport
Size Photograph
With Specimen
signature on the
photograph

1. NAME OF APPLICANT (IN WHOSE NAME Letter of Intent (LOI) IS DESIRED)

.....

1.1. Nature of the Applicant*: Individual/ Proprietorship / Partnership / Private Limited / Public limited / LLP / Others:

.....

1.2. Address of communication:

.....

.....

1.3 Mobile No:

1.4 E-mail:

1.5 Date of Birth:

**If applicant is firm name then please attach supporting documents*

2. CURRENT OCCUPATION AND BUSINESS DETAILS:

2.1. Current occupation:

2.2. Current Source of Income:

2.3. Current Business.....

2.4. How long you have been in this business.....

2.5. Gross income of the firm during last financial year: Rs. (attach proof).

2.6. If dealing in retail petroleum/ CNG Station business, please provide the following information of your dealership

2.6.1. Name of Company:

2.6.2. Petrol pump/CNG Station:

2.6.3. Location and address:

2.6.4. Operating Since:

2.6.5. Sales volume per month: MS_____ HSD_____ CNG_____

3. DETAILS OF PROPOSED SITE:

3.1. Address of the plot:

3.2. City survey No. of plot Village:

3.3. Name of the owner(s) of the site:

3.4. Relationship of landowner with the applicant:

3.5. Whether land is on Ownership / Lease basis:

3.6. In case of lease basis,

3.6.1. Name of lessor:

3.6.2. Validity of lease: (Minimum tenure of 20 years lease is required)

3.7. Area of the plot (In Sq. mtrs):

3.8. Frontage available (In mtrs):

3.9. Depth of the plot (In mtrs):

3.10. Status of the Plot: Agricultural / Non-Agricultural

3.11. Zone of the plot as per latest DP Remarks (Residential, Commercial, Industrial, School, Others (Please specify)):

3.12. Details of the surroundings of site property: (Indicate approx. distance between the surroundings and plot boundary)

3.12.1. East:

3.12.2. West:

3.12.3. South:

3.12.4. North:

3.13. Availability of power connection: (BEST/BSES/TEC/MSEB).....

3.14. Availability of water connection:

- 3.15. Presently plot is occupied or vacant? :
- 3.16. Any reservation on the plot:
- 3.17. Plot comes under CRZ: Yes / No
- 3.18. Details of road in front of the plot (main road/ service road etc., indicate width of road):.....
- 3.19. Receipt of notice for set-back of the area:
- 3.20. FSI available:
- 3.21. Briefly describe current and proposed development plans adjacent to the plot:
.....
- 3.22. Any high voltage transmission lines: Nearby? If yes distance from the plot: in mtrs.
- 3.23. BMC ward / Local Municipality ward:
- 3.24. Whether title of plot is clear, marketable, and undisputed:

4. ESTIMATED SALES:

- 4.1. Estimated Potential of Sales from Site: Kgs/day
- 4.2. Reasons for the same:

5. TERMS AND CONDITIONS:

- 5.1. After carrying out the detailed techno-commercial survey, MGL at its sole discretion may select the suitable plots for setting up of CNG Retail Outelt.
- 5.2. Once the sites are selected, then the applicant/s will have to enter into an agreement as per prevailing MGL policy.
- 5.3. MGL will prefer large plots, having good vehicular load and is in the close vicinity of gas pipeline.
- 5.4. Forms not complete in all respects may be rejected.

6. UNDERTAKING:-

- 6.1. I do hereby declare that I have understood and accepted the above-mentioned terms and conditions of MGL.
- 6.2. I undertake to produce originals of all the attachments enclosed with this application at the time of verification, if called for and am aware that in the event I fail to produce the Originals, my application will be disqualified.

6.3. I fully understand that one time signing amount of Rs. 5 Lakhs plus GST as applicable (Administrative Fees) paid via Demand Draft is a non-refundable amount once Letter of Intent (LOI) is issued by MGL .

6.4. I, hereby certify that the information given above is true to the best of my knowledge and belief. Any wrong information / suppression of facts will disqualify me from being considered for the dealership.

6.5. Demand Draft / Pay Order No. _____ dated _____ for Rs. 5,90,000/- (Five Lakhs Ninety Thousand only) inclusive of GST drawn on _____ (Bank's name) in favour of Mahanagar Gas Limited is enclosed.

6.6. The data asked in this Application form is purely for collecting prima facie information to evaluate the application for setting up MGL CNG Retail Outlet. Submission of this form does not guarantee award of CNG Station.

Place:

Name & Signature:

Date:

(AUTHORISED SIGNATORY)

REQUIRED DOCUMENTS*:

Following documents to be submitted along with application form:

S.No.	Document required
Land Related	
1	Property card or Latest 7/12 extract (should be less than 3 months old) confirming name of owner of the plot. Mutation Entries.
2	Latest sanctioned DP remarks sanctioned from BMC/local Municipal office.
3	Ownership documents (Title search report from a reputed Law firm/advocate showing the ownership of the land)
4	Latest copy of Property tax and NA Tax Receipt
5	If land not belonging to Applicant, then notarized declaration by Landowner in favour of Applicant on Rs 200 stamp paper (Format shall be provided by MGL).
6	If land not belonging to Applicant, then notarized declaration by Applicant on Rs 200 stamp paper (Format shall be provided by MGL).
7	Copy of Ready Reckoner rate for the said land
8	Exact location Map / Architect Plan/ Municipal Plan showing exact dimension of property
9	Photographs of land from Front (from road), Rear of plot (facing the road)
10	Details of all leases, sub-leases, tenancy agreements, assignment, or any other mode of transfer and agreements to enter into in relation to the said Property
11	Consent letter in form of affidavit if applicant is individual and the land belongs to family members
Applicant related	
1	Age Proof (Any educational certificate/ Birth certificate/ PAN Card)
2	ID proof (Any Govt. approved ID Proof)
3	Copy of 3 years IT Return / Form 16 (if applicable)
4	Applicant's Net Worth certificate attested by CA (Showing Liquid funds and fixed assets separately)
5	2 Passport sized Photograph
6	CIBIL score of Applicant (if available)
7	6 months bank statement of actively running account
8	Applicant's Educational certificates
9	Registered Partnership deed in case of applicant is firm and LOI to be issued in name of partnership firm
Others	
1	Application form duly filled and signed by Applicant.
2	Non-refundable, non-interest-bearing one-time Administrative fees of Rs 5,00,000/- + GST as applicable in favour of M/s MAHANAGAR GAS LIMITED. Vide Demand Draft or Pay Order issued by Nationalized bank. (Applicants not issued LOI will be returned this DD)

**Above documents shall be submitted along with the application form in Hard copy.*

Non-submission of above documents will entail rejection of application.